

## PTSA Meeting

Wednesday, October 14, 2020

**Attendees:** Jay Davenport, Nathan Hoerschelmann (BLT – Building Leadership Team), Alyssa Hays (Co-President), Sarah Kent (Volunteer Coordinator, Communications, FRC), Mary McDaniel (Principal), Lily St. Leger (Co-President), Jennifer Campbell (Co-Chair Academic Enrichment Committee, Volunteer Committee member), Lori Badruswamy, Sharon Hamill (Co-Chair FRC), Jen Colosimo, Katey Ricker, Anya Rudnick, Samara Louton, Amanda Bagsby (Vice-President), Patricia Milillo, Meg Gayman

### Introductions

See attendee list for committee affiliations.

Working on getting Zoom account for the PTSA.

### Committee Openings - Alyssa

More information will be released next week on the blog and on Facebook:

Blog: <https://www.madronapta.org/news>

Facebook page: <https://www.facebook.com/madronaelementarypta/>

Facebook private group: Search for "Friends and Family of Madrona Elementary"

### Academic Enrichment – need a Co-Chair

Help coordinate activities like Hour of Code, DEAR (Drop Everything and Read), and the Science Fair.

### Arts Education – Two positions open – Director of Musical and Coordinator of Visiting Artists

The Arts Committee helps put on the musical and brings visiting artists to the school. Anya will still take the lead on the musical, just not through the PTSA. The other role will involve communicating and coordinating with visiting artists. Madrona's arts offerings are why Madrona is an option school.

### Black Student Excellence Committee - 1-2 positions open

This relatively new position involves collaborating with community resources and designing programs to decrease the opportunity gap for Black students, help foster community among the Black families at Madrona, report on District efforts in this area, report on Madrona-specific achievement testing numbers, and identify opportunities for the PTSA to engage in this work.

### Communications - Chair position open – Jay may be interested.

Role involves reaching out to families through the website, monthly e-mails, Facebook, and the Blog (see links above), updating the reader board, etc. Lily can provide more information about this role for anyone who is interested. Experience with Mail Chimp and Square Space helpful, but not necessary.

**Events Chair-** New position – Coordinating Role

This position involves coordinating PTSA events and making sure events have an approved plan of action, connecting volunteers with resources, making sure everything is saved into the Google drive , and confirming that vendors are paid and volunteers are reimbursed. This position does not require running the events, just doing the coordination to ensure the events take place.

**Fundraising/Grant writing** - one position available

Help Jennifer Colosimo and Meg Viera with events like Move-a-Thon and grant writing.

**Green Team** - need a Co-Chair

This position involves maintaining the school garden, making sure Madrona disposes of waste properly (required for school certification), and making sure Madrona meets Green School standards.

**PBIS** (Project Behavior Interventions and Supports) - One position open

This is a school-run program headed by Ms. Pacheco and Kendra Patrick. The position is primarily a liaison role to help the PTSA support this program.

**Yearbook** (One position open)

Alyssa will provide more information about what this position entails.

**Principals Report – Mary McDaniel**

Thank you for including BLT report in the agenda.

**Tech Report**

All students now have iPads and laptops. There has been an increase in families joining the school. Madrona is still working on hotspots with several families. Ms. Nebiat is helping with rent and Wifi payments. Mary is doing home visits to support families with tech and other needs. Many parents are essential workers. The school is reviewing attendance to see who is not attending and is working with families to get more kids into Launch at Madrona, where they can participate in class from inside the school. Two more students will join Launch on Friday. Launch is currently occupying two kindergarten classrooms and will be adding another classroom upstairs with capacity for 13 more kids. There have been no reported Covid outbreaks so far at Madrona. Mr Ladd is working to make sure the school environment is safe for kids.

**Seattle University Grant**

Madrona is one of six schools to receive a two year, \$400,000 SU grant covering support in both reading and math. The money will be shared among the schools, which will work together to develop programs around support for students. The first meeting will be next week. Mary is hoping to apply again in two years for another \$400,000 or possibly more.

Ms. Tana will start training next week for her new role as Madrona Web Master. In this role she will keep the school website updated and will post schedules and other information for parents.

Mary's Supervisor, Tony, did a virtual class walk-through on Monday and was impressed with how Ms. Pacheco's 4<sup>th</sup> graders were leading the class using One Note. He was able to get into Schoology to see the work students are doing, as well as work being done by teachers to engage with and provide feedback to support students.

This week Mary engaged in Data Team Meetings and met with 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> graders. The Data Team is looking at the outcomes of math and ELA screens, which use 10 questions to assess student performance. The team is now creating intervention groups based on the data collected. The Team is focusing on kids furthest from educational justice, while also supporting tier 1 and tier 2 students. Students will receive direct instruction from their teacher. In addition, Ms. Butler and Ms. Hansen will work with tier 3 students to provide extra support through small group instruction. The school is looking to bring in a retired or substitute teacher to provide one-on-one support as well.

Alyssa and Lily noted that students are able to see their scores at the end of the assessment and may feel bad about seeing a low percentage if they are not given the context for how they are being assessed. Mary did not know the assessment automatically generates a score that is visible to the students. Mary clarified that adults are using multiple data points to evaluate students, not just one. She will follow up with the District to see if this can be changed.

Jay asked whether it is possible for parents to see the scores. Mary stated that all assessment information is available to parents and that it will be shared during parent/teacher conferences.

### **Room Parent Update – Samara**

There are currently only four parents signed up to be room parents. Their role is to help meet the teacher's needs. At this time, most teachers are asking for help with break-out rooms. Sam and Chris recruit and coordinate room parents, who coordinate volunteers/break out room leaders and are the point of contact for teachers. The room parents only help coordinate parent volunteers; they are not expected to do the work themselves. Sarah is working with a group of UW students who are doing similar work, though not as part of the room parent program. If there is no room parent, the teachers have to manage their own volunteers/ break out room leaders. Room parents can't contact parents in their classrooms if they have not submitted their FERPA forms, which we do not have many of, so please submit your FERPA forms! We also need to encourage people to reach out to their friends and family members to see if they would be willing to be a break out room leader.

If you are interested in helping, you can email [madronaroomparents@gmail.com](mailto:madronaroomparents@gmail.com) There are also links on the webpage and the blog.

### **BLT (Building Leadership Team) update – Nathan**

The BLT is having regular virtual meetings with school leaders and parents, including Sarah Kent, as well as representatives from all the grades. Ms. Pacheco (4<sup>th</sup> grade teacher, co-leader last year) and Ms.

Engelhard (Kindergarten, building rep for this year) meet with Mary to address staff issues/concerns. All schools are in the process of developing racial equity teams, which will function underneath the District umbrella, not under the PTSA umbrella, to grow understanding of racial equity in our schools and communities. Nathan has been asked to be a Leader to develop this team at Madrona. He is looking for a co-leader, ideally a parent of color with a child in the younger grades to be a part of this. The role will be for one year. More information on structure, timing and requirements will be available later this month. They are also developing a Levy Team to work with funding to support SEL. Several parents are already part of this Levy Team.

If you are interested in being a part of the Racial Equity Team, please reach out to Mary or Nathan at: [Nathan@hdpnw.com](mailto:Nathan@hdpnw.com) 206.953.8735

Note: Several parents have already expressed interest in being part of this team. Sarah will share their names with Nathan.

### **Move-a-Thon – Meg**

The Move-a-Thon starts on Monday. We need to encourage students to make goals for the week. Mr. Stewart has guidance for students on appropriate goals they should aim for. So far, we have 15 participants and just over \$4000 pledged. Doing it for a full week will allow more kids to sign up. Meg is asking teachers for support to help kids do it during break times.

All students will receive a prize (a water bottle, pedometer, and snack) for participation, regardless of money raised. Meg will create a schedule for picking up the prizes and will communicate it to everyone. She will try to coordinate with Launch and the FRC to facilitate pick-ups. Volunteers will be needed to put the prizes together.

Katey Ricker asked if there will be a whole school assembly to kick off the Move-a-Thon. Mary said she will try to organize one, but we will have to do grade level assemblies in the morning instead of doing a whole school assembly. Jay said she will be posting a video with her 5th grade son, Jacob, to kick off the Move-a-Thon. Sharon and her daughter, Blessing, will also be posting a video.

Meg and Jay (in a banana suit) will put together a promotional video and will work with Mary to get this out to students.

To upload a video for Move-a-Thon on Facebook, go to Friends and Family of Madrona Elementary and click on "join group." Answer a few questions, then you will be added to the group.

To register for the Move-a-Thon, you can sign up on Pledgestar at <https://pledgestar.com/madronaptsa/> and start sending emails from there.

### **Volunteer Process update – Sarah and Jen**

SPS is now using the new Good Samaritan system. Jen Campbell put together a flow sheet to help guide people through the process of applying to be a volunteer at Madrona Elementary.

Before starting the application, review things to know before applying (what documents you need, driver's license, residence, etc.)

Read SPS Volunteer Handbook on website. There is a new section on remote volunteering.

If new to SPS, you need to do a background check and watch the video on sexual misconduct in schools. The application will ask for 3 things you learned from the video.

If you are not new to volunteering, go through Good Samaritan. They will ask you to reset your password.

If you haven't lived in WA State for 3 years, you will have to buy the National Background Check. Otherwise, the school will do state background check. The information will update into the Good Samaritan system. They will email you to let you know you are eligible for volunteering. There are two levels – Category A and Category B. People in Category A can volunteer in a supervised setting – i.e. you are not the only volunteer in the room. Category B is an unsupervised setting. For this you need a national background check. The virtual setting is considered unsupervised. For example, if you lead a break-out room, you have to be a Category B volunteer. Sterling Volunteers will send an e-mail guiding you through buying a national background check. If there are two volunteers in a space at the same time, you are considered supervised.

The cost for the national background check is \$21, unless you have lived in NY (then it's \$95). The fee has to be paid online. Sarah has been working with Mary and the District Volunteer Liaison to make this more accessible and equitable for our families. For now, if you can't afford to pay upfront, talk to Mary or Sarah and they will find a way to help you. It might be possible to have the PTSA reimburse people for cost, or have Sarah pay and she will be reimbursed. While this will help Madrona families now, the goal is to have a systemic solution that works for all schools, even those that don't have PTSAs.

More detailed information will be sent out in an e-mail to the PTSA list and will also be uploaded to the web in 2-3 weeks.

If you are interested in volunteering, you can send an e-mail to [Volunteer@madronaptsa.org](mailto:Volunteer@madronaptsa.org)

### **FRC Report – Sarah**

Kendra Patrick is going through FRC data to make it reportable so we can apply for grants. So far the FRC has provided:

- Grab&Go for 26 of past 29 weeks
- Deliveries for 16 weeks during the summer
- 800 bags of groceries
- \$23,375 in grocery cards
- Services for an average of 34 families per week
- \$900 in gift cards

Alyssa is collecting and will deliver feminine hygiene products.

Our partner organization Green Plate Special is coming to an end; we are looking for other community group that can provide food early in the week.

FRC monthly expenditures are \$3000 per month. The FRC has a budget of \$10,000 of PTSA funding that will cover about 2.5 months, so we need to find new sources of funding.

The breakdown between how much money will go to FRC and how much will go to PTSA can be seen in the budget.

### **Miscellaneous**

Sharon - Next month is Native American Heritage month. If there is interest, I would be happy to arrange for guest speakers to talk to some or all grades. There is definitely interest! Please move ahead with this.

### **E-mails**

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